



# WE'RE LOOKING FOR NEW TALENT

## Curriculum & Skills Coaching Managers

**Circa £35- £40K plus bonus scheme and allowances**

The role of an Apprenticeship Assessor has changed and we are building a whole new team of Apprenticeship Skills Coaches to support our levy funded apprenticeship programmes and need a team of Curriculum Managers to lead and manage this expanding team. Our focus is on high end Leadership and Management training across a range of sectors, including retail and fashion retail, finance and insurance, law, manufacturing and engineering, logistics, infrastructure & the public services. Amongst our growing client list you'll find Triumph Motorcycles, Arriva Buses (UK), UK Parliament (both the House of Commons and the House of Lords).

The Curriculum & Skills Coaching Manager is a **brand new role** with a focus on:

- Curating the learning programme of individual participants through an active programme of skills coaching
- Managing a team of Skills Coaches
- Providing skills coach support to your own co-hort on a 1-2-1 basis, in small seminar groups, through webinars and 'Whatsapp' groups
- Administrating individual learning plans including portfolio preparation, assessment, feedback and grading.
- Managing End Point Assessment and ensuring your own and teams learners are prepared
- Managing the development and implementation of the Curriculum across one of our programmes

We're looking for candidates who:

- Have a background in Apprenticeships ideally at Skills Assessor/Management level
- Experience at Skills Coach Level in supporting learners
- Can lead on the development of Curriculum, ensuring all learning outcomes are covered
- Preferably hold a degree or equivalent qualification
- Have a strong 'can do' attitude
- Experience of using OneFile would be preferable
- Love digital technology

We welcome applications from locations around the UK as we drive to create a field based team close to all of our clients. You will be required to attend meetings in our London Head Office.

If this sounds like the kind of opportunity you are looking for email your CV and Covering letter outlining why you feel you will be a suitable candidate for this role to

[recruitment@quantetgroup.com](mailto:recruitment@quantetgroup.com) by **March 2nd 2018**

[www.quantetgroup.com](http://www.quantetgroup.com)

